Inquiry Log

***Inquiry Log***- For tracking initial contact of seekers with Parish

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| --- | --- | --- |
| Date (YYYYMMDD): |  \_\_\_\_ |  |
| Contacted via: |  [ ]  Website/Email  | [ ]  Phone | [ ]  Walk-in/Personal Conversation |
| Inquirer’s Name: |   |
| Phone Number: |   |
| Email Address: |   |

Question/Inquiry Details: (i.e.: nature of the inquiry, questions, concerns, etc.)

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| Referral to RCIA Coordinator: | [ ]  Yes | [ ]  No |
|  If No, why? |  |

Follow up: (i.e.: who will follow-up with inquirer, other additional notes)

Date of Follow-up: